

Government of the People's Republic of Bangladesh
Ministry of Textiles and Jute
Jute Section-1
Bangladesh Secretariat, Dhaka.

Ref: 24.00.0000.118.25.008.15-66

Date: 13/02/2018

From : Khen Chan
Deputy Secretary
To : Chief Accounts Officer
Ministry of Textiles and Jute
Segun Bagicha, Dhaka.

Subject: Government sanction for the visit of Saudi Arabia.

Dear Sir,

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favour of the following delegation to visit Saudi Arabia from 18/02/2018 to 21/02/2018 or in the nearest time (excluding travel time) for the expansion of export market of jute products.

01.	Mr. Md. Emaz Uddin Pramanik MP Minister, Ministry of Textiles and Jute, Dhaka.	Team Leader
02.	Mr. Md. Shajedul Hasan Additional Secretary, Ministry of Textiles and Jute, Dhaka.	Member
03.	Muhammad Salehuddin Secretary (Joint Secretary), Bangladesh Jute Mills Corporation (BJMC) Dhaka	Member
04.	A. M. Saiful Hassan Deputy Secretary, Ministry of Textiles and Jute, Dhaka.	Member
05.	Sujauddula Pramanik Personal Assistant of Honorable Minister, Ministry of Textiles and Jute, Dhaka.	Member
06.	Surove Aktar Daughter in Law of Hounarable Minister, Ministry of Textiles and Jute, Dhaka.	Member

02. This sanction is subject to the following terms and conditions:

- (a) Official members of the delegation will be treated as on duty during the period of their visit including the transit.
- (b) Expenses of Officials' (serial No.1-5) will be borne by BJMC.
- (c) Expenses of serial No. 6 will be borne by Hounarable Minister, Ministry of Textiles and Jute.
- (d) The delegation will submit a report on the tour to the Ministry of Textiles & Jute within 15 (Fifteen) days of their return


03. This order is issued with the approval of the competent authority.


13.02.18

(Khen Chan)
Deputy Secretary
Phone-9571219.

Copy forwarded for kind information and necessary action to(not in order of seniority):

01. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
02. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka-1000.
03. Secretary, Hon'ble Prime Minister's Office, Tejgaon, Dhaka.
- ✓ 04. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka (with request to arrange issuance of a Note Verbale).
05. Chairman, Bangladesh Jute Mills Corporation(BJMC), Motijheel, C/A., Dhaka-1000.
06. Mr. Md. Shajedul Hasan, Additional Secretary, Ministry of Textiles and Jute, Dhaka.
07. Director General, Directorate of Immigration and Passport, Dhaka.
08. H.E. Ambassador, Embassy of the People's Republic of Bangladesh, Riyadh, Saudi Arabia.
09. Sulaimania, Al-Waroud Quartere, North of Aruba Street, Riyadh, KSA, P.O. BOX-94395, Riyadh-11693.
10. H.E. Ambassador, Embassy of the Kingdom of Saudi Arabia in Bangladesh, House-5 (NE), Road-83, Gulshan-2, Dhaka.
11. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
12. Muhammad Salehuddin, Secretary (Joint Secretary), BJMC, Dhaka
13. A. M. Saiful Hassan, Deputy Secretary, Ministry of Textiles and Jute, Dhaka.
14. Deputy Secretary (Admn/Co-ordination), Ministry of Textiles and Jute, Dhaka.
15. PS to the Hon'ble Minister, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
16. PS to the Hon'ble State Minister, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
17. PS to Secretary, Ministry of Textiles and Jute, Bangladesh Secretariat, Dhaka-1000.
18. Programmer, Ministry of Textiles and Jute, Dhaka.
19. Protocol Officer, Ministry of Textiles and Jute, Dhaka
20. Sujauddula Pramanik, Personal Assistant to Honorable Minister, Ministry of Textiles and Jute.
21. Surove Aktar, Daughter in Law of Hounarable Minister, Ministry of Textiles and Jute, Dhaka


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